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Surry Hills NSW 2010
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**CORPORATE
NETWORK
PTY LTD**

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COMPANY INSTRUCTION FORM

PART 1

COMPLETION NOTES: TO AVOID HANDWRITING INTERPRETATION ERRORS, PLEASE TYPE OR PRINT
COMPLETE ALL PAGES FOR CUSTOMISED SHARE STRUCTURE

FROM:	DATE	FIRM
	ABN	ACN
	DESCRIPTON (Accountants/Solicitors/etc)	
	PARTNER	CONTACT
	SUITE/FL	BUILDING
	STREET NO. & NAME	SUBURB/CITY
	STATE	POSTCODE
	PHONE	FAX
	EMAIL	

I/WE ADVISE WE ACCEPT RESPONSIBILITY FOR PAYMENT OF YOUR CURRENT FEES;
CORPORATE NETWORK AND, HAVE READ AND AGREE TO THE TERMS AND CONDITIONS.
LTD THAT: ACCEPT

INCORPORATION TYPE:	<input type="checkbox"/> FOUNDER FORMATION
	<input type="checkbox"/> PAPER \$918 <input type="checkbox"/> PDF \$818 UPFRONT PAYMENT ONLY SEE PAYMENT TAB
COMPANY:	TYPE <input type="checkbox"/> PROPRIETARY <input type="checkbox"/> PUBLIC <input type="checkbox"/> NO LIABILITY
	FOR COMPANY LIMITED BY GUARENTEE SEE SEPARATE ONLINE FORM

NAME: 1st PREFERENCE _____

2nd PREFERENCE NAME _____

SUFFIX (DEFAULT BOLD) PTY PTY. LTD LTD. LIMITED

REGD OFFICE: C/- (IF APPLICABLE) _____

SUITE/FL _____ BUILDING _____

STREET NO. & NAME _____ SUBURB/CITY _____

STATE _____ POSTCODE _____

USUAL OCCUPIER (IF APPLICABLE): _____

LEGAL JURISDICTION (DEFAULT = REGD OFFICE STATE) _____

BUSINESS ADDRESS: (DEFAULT = SAME AS REGD OFFICE) _____

SUITE/FL _____ BUILDING _____

STREET NO. & NAME _____ SUBURB/CITY _____

STATE _____ POSTCODE _____

COMPANY NAME:

ULTIMATE HOLDING COY: NAME:

ACN (only if registered in Aust):

COUNTRY INCORPORATED (if not Aust):

SPECIAL PURPOSE:

 SUPERANNUATION FUND TRUSTEE - RESTRICT CONSTITUTION YES NO HOME UNIT CHARITABLE**MISC:**

COMMON SEAL:

 ADOPT (DEF = NO)

MD TO BE SOLE SIGNATORY (DEF = NO)

AUDITORS:

NATURE OF BUSINESS:

CONSTITUTION:**(any of the following elements may be modified without charge)**

OBJECTS & POWERS: ATTACH WORDING OF SPEICAL PROVISIONS (Y/N):

DIRECTORS: ATTACH WORDING OF ANY MODIFIED RULES (Y/N):

MANAGING DIRECTOR: ATTACH WORDING OF SPECIAL PROVISIONS (Y/N):

MEETINGS QUORUM: MEMBERS (DEFAULT = 51% OF VOTES): %

(ALTERNATIVE METHOD - SHOW AS A FIXED NUMBER):

MEETINGS QUORUM: DIRECTORS (DEFAULT = 51% OF DIRECTORS): %

(ALTERNATIVE METHOD - SHOW AS A FIXED NUMBER):

CASTING VOTE: OF CHAIR AT MEMBERS MEETINGS (DEFAULT = YES) (Y/N):

OF CHAIR AT DIRECTORS MEETINGS (DEFAULT = YES) (Y//N):

MEMBERS: ATTACH WORDING OF ELIGIBILITY RULES (Y/N):

BANKING: ATTACH WORDING OF SPECIAL PROVISIONS (Y/N):

DIRECTORS LOANS: INCLUDE STANDARD DIV7A AGREEMENT (DEFAULT = YES) (Y//N):

INDUSTRY PROVISIONS: ATTACH WORDING IF ANY (Y/N):

OTHER PROVISIONS: ATTACH WORDING IF ANY (Y/N):

SHARE TRANSFERS: ATTACH WORDING OF ANY SPECIAL PROVISIONS (Y/N):

CAPITAL AUTHORISED (INTERNAL) AMUNT (DEFAULT = NOT SET) \$

AUTHORISED (INTERNAL) NUMBER OF SHARES (DEFAULT = NOT SET) :

DIVIDENDS: BETWEEN CLASSES AT DISCRETION OF (DEFAULT = Y) (Y/N):
DIRS

ALTERNATIVE RULE (ATTACH WORDKING) (Y/N):

OTHER PROVISIONS: ATTACH WORDING IF ANY (Y/N):

SHARE PRICE: SET A RESERVE PRICE PER SH (DEFAULT = Y) (Y/N):

AMT OF THE RESERVE PRICE PER SH (DEF = \$1-00) \$

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 4

COMPANY NAME:

NAME GIVEN NAMES: _____
 SURNAME: _____ ACN (IF A COY): _____
 FORMER NAME(S): _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE: _____ COUNTRY: _____
 D.O.B: CITY: _____ STATE: _____ COUNTRY: _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

NAME GIVEN NAMES: _____
 SURNAME: _____ ACN (IF A COY): _____
 FORMER NAME(S): _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE: _____ COUNTRY: _____
 D.O.B: CITY: _____ STATE: _____ COUNTRY: _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

FOLLOWING PAGES: DETAILS OF MORE OFFICERS & SHAREHOLDERS ARE ATTACHED

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 5

COMPANY NAME:

NAME GIVEN NAMES: _____
 SURNAME: _____ ACN (IF A COY): _____
 FORMER NAME(S): _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE: _____ COUNTRY: _____
 D.O.B: CITY: _____ STATE: _____ COUNTRY: _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER?

RESIGN AS DIRECTOR

REDEEM FOUNDER SHARE

NAME GIVEN NAMES: _____
 SURNAME: _____ ACN (IF A COY): _____
 FORMER NAME(S): _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE: _____ COUNTRY: _____
 D.O.B: CITY: _____ STATE: _____ COUNTRY: _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER?

RESIGN AS DIRECTOR

REDEEM FOUNDER SHARE

FOLLOWING PAGES:

DETAILS OF MORE OFFICERS & SHAREHOLDERS ARE ATTACHED

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 6

COMPANY NAME:

NAME GIVEN NAMES: _____
 SURNAME: _____ ACN (IF A COY): _____
 FORMER NAME(S): _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE: _____ COUNTRY: _____
 D.O.B: CITY: _____ STATE: _____ COUNTRY: _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

NAME GIVEN NAMES: _____
 SURNAME: _____ ACN (IF A COY): _____
 FORMER NAME(S): _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE: _____ COUNTRY: _____
 D.O.B: CITY: _____ STATE: _____ COUNTRY: _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

FOLLOWING PAGES: DETAILS OF MORE OFFICERS & SHAREHOLDERS ARE ATTACHED

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 7

COMPANY NAME:

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR:

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

FOLLOWING PAGES: DETAILS OF MORE OFFICERS & SHAREHOLDERS ARE ATTACHED

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 8

COMPANY NAME:

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE