

CNL

INCORPORATIONS

CNL

Suite 601, Level 6
2-12 Foveaux Street
Surry Hills NSW 2010
www.incorporations.com.au

**CORPORATE
NETWORK
PTY LTD**

abn : 79 079196768
Ph : 02 9212 6399
Fax : 02 9281 1970
cnl@incorporations.com.au

COMPANY INSTRUCTION FORM

PART 1

FROM:	DATE	FIRM
	ABN	ACN
	DESCRIPTION	(Accountants/Solicitors/etc)
	PARTNER	CONTACT
	SUITE/FL	BUILDING
	STREET NO. & NAME	SUBURB/CITY
	STATE	POSTCODE
	PHONE	FAX
	EMAIL	

I/WE ADVISE CORPORATE NETWORK LTD THAT: WE ACCEPT RESPONSIBILITY FOR PAYMENT OF YOUR CURRENT FEES; AND, HAVE READ AND AGREE TO THE TERMS AND CONDITIONS. ACCEPT

INCORPORATION TYPE: **FOUNDER FORMATION**
 PAPER \$1070 PDF \$839

COMPANY: TYPE PROPRIETARY PUBLIC NO LIABILITY
 FOR COMPANY LIMITED BY GUARANTEE SEE SEPARATE FORM ONLINE

NAME: 1st PREFERENCE _____
 2nd PREFERENCE NAME _____
 SUFFIX (DEFAULT BOLD) PTY PTY. LTD LTD. LIMITED

REGD OFFICE: C/- (IF APPLICABLE) _____
 SUITE/FL _____ BUILDING _____
 STREET NO. & NAME _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____
 USUAL OCCUPIER (IF APPLICABLE): _____
 LEGAL JURISDICTION (DEFAULT = REGD OFFICE STATE) _____

BUSINESS ADDRESS: (DEFAULT = SAME AS REGD OFFICE) _____
 SUITE/FL _____ BUILDING _____
 STREET NO. & NAME _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____

**COMPANY INSTRUCTIONS
(OPTIONAL – DEFAULTS APPLY IF NOT COMPLETED)**

PART 2

COMPANY NAME:

ULTIMATE HOLDING COY: NAME: _____

ACN (only if registered in Aust): _____

COUNTRY INCORPORATED (if not Aust): _____

SPECIAL PURPOSE: SUPERANNUATION FUND TRUSTEE - RESTRICT CONSTITUTION YES NO
 CHARITABLE

MISC: COMMON SEAL: ADOPT (DEF = NO) MD TO BE SOLE SIGNATORY (DEF = NO)

AUDITORS: _____

SHARE STRUCTURE	CLASSES Type A: (DEFAULT FOR PTY COYS - DESIGNED FOR FLEXIBILITY) ORD + EQ + MGT + DVE + DVVR + CAPR + APTR (Y/N):
	CLASSES Type B: (MAY SUIT 1 DIRECTOR/SHAREHOLDER COYS) ORD + APTR + VARIABLE DIV + REDEEM CAP (Y/N):
	CLASSES Type C: (DEFAULT FOR PUBLIC COYS) ORDINARY ONLY (Y/N):
	CLASSES Type D: (DIVS AT DIFFERENT RATES BETWEEN CLASSES) 10 CLASSES OF ORDINARY SHARES (ORDA to ORDJ) (Y/N):
	CLASSES Type E: (MAY SUIT 1 DIRECTOR NON-TRADING TRUSTEE COYS) ORD + APTR (Y/N):

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

COMPANY NAME:

NAME GIVEN NAMES _____

SURNAME _____ ACN (IF A COY) _____

FORMER NAME(S) _____

UNIT/SUITE/FL _____ BUILDING _____

STREET _____ SUBURB/CITY _____

STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

FOLLOWING PAGES: DETAILS OF MORE OFFICERS & SHAREHOLDERS ARE ATTACHED

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 3

COMPANY NAME:

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR:

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

FOLLOWING PAGES: DETAILS OF MORE OFFICERS & SHAREHOLDERS ARE ATTACHED

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 4

COMPANY NAME:

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

FOLLOWING PAGES: DETAILS OF MORE OFFICERS & SHAREHOLDERS ARE ATTACHED

**COMPANY INSTRUCTIONS
(OFFICERS & SHAREHOLDERS - MUST BE COMPLETED)**

PART 5

COMPANY NAME:

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING: _____
 STREET _____ SUBURB/CITY: _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE

NAME GIVEN NAMES _____
 SURNAME _____ ACN (IF A COY) _____
 FORMER NAME(S) _____
 UNIT/SUITE/FL _____ BUILDING _____
 STREET _____ SUBURB/CITY _____
 STATE _____ POSTCODE _____ COUNTRY _____

D.O.B: CITY _____ STATE _____ COUNTRY _____

OFFICES: DIRECTOR SECRETARY ALTERNATE

ALTERNATE FOR (NAME): _____

PUBLIC OFFICER CHAIR MNG DIR

SHARES	
CLASS	NUMBER

ISSUE PRICE/SH	AMOUNT PAID/SH	AMOUNT DUE/SH	NO. PAID IN KIND

RETURN ISSUE PRICE ON WINDUP	
AS CAPITAL/SH	AS ASSETS/SH

PAYMENT IN KIND: (DESC) _____

JOINT HOLDER: (IF ANY): _____

JOINTLY HELD AS: JOINT TENANTS TENANTS IN COMMON

SHARES HELD IN TRUST: FOR: _____

FOUNDER? RESIGN AS DIRECTOR REDEEM FOUNDER SHARE